

Brookings Figure Skating Club

Board of Directors Meeting

June 1st, 2025 @ 4:00 pm
Larson Ice Center Conference Room

I. Call to Order

- A. Meeting was called to order at 4pm. Board members present: Chris Buus, Aleycia Gerlach, Dustin Louwagie, Jodie Louwagie, Vicki Dubbelde, Laura Aspinall, Janice Nielsen, and Stacey Moyer. Club members: Trish Buus.

II. Secretary (Aleycia)

- A. Janice moved to approve minutes from the March 2025 and May 2025 meeting. Dustin Seconded. Jodie voiced concerns that the new board was approving minutes from the previous board. All approved. Motion carried. Minutes will be posted to the website.
- B. Volunteer tracking should be updated and posted to BAND this week. Chris will broadcast in order to catch members who have turned off notifications.

III. Treasurer (Jodie)

- A. Jodie is getting access to quickbooks and all accounts and is in the process of reviewing them. The plan is to meet with committee members and establish a budget once all accounts are reviewed. Coach Haley still needs to be paid for Skating Academy, but we are waiting on documentation from her to be able to process payment. The club's Venmo account is under Keith Underwood's phone number. Jodie will talk to Julie to decide if changes need to be made. Julie offered to continue to pay the quickbooks subscription while she has a skater active in the club.

IV. Membership Chair (Laura Aspinall)

- A. Laura discussed the club membership price increases that were passed by the previous board. Several members voiced concerns about cost increase, restructuring membership fees, and ice time. It was noted that the club would eventually like to be able to hire a director. The club would also like to see designated ice for both freestyle and above and younger skaters. Add ons for Ice Show and Competition Team were part of the membership restructure that had been passed. Janice would like to keep add ons like the Competition team to facilitate team camaraderie. Suggestions were made to take smaller steps to increase fees. Aleycia motioned to keep membership fees the same as last season, to add a \$25 ice show add-on fee, and to add a \$120 "Competing Freestyle and Above Ensemble Team" add-on fee. Janice seconded. Discussion: Ice show fee will help ensure that members are choosing to be in it. Instead of increasing membership fees by a suggested \$25, the ice show add-on will be introduced. Both Ice Show and ensemble team are optional for members. Chris explained ice contract and ensured that we will have some designated times for varying levels of skaters to accommodate skater needs. Jodie will assist with Uplifter. All approved motion. Motion carried.

V. Ice Show (Stacey)

- A. Vickie will oversee costumes for the Ice Show. Possible rummage sale prior to Halloween. Discussion of changing the show to two shows on Saturday instead of Saturday and Sunday performances. Stacey will put a poll out to members to gauge preferences.

VI. Fundraising (Janice)

- A. Janice will contact SDSU for football games and parking lot attendant gigs. Discussion about family fundraising requirements.
- B. Aleycia motioned to include a \$100 fundraising fee per family with membership registration for the spring raffle tickets. Jodie seconded. Vicki suggested delaying a year, but also getting the word out to members that fundraising is coming. Jodie said that we should really get the fundraising requirement pushed forward this year. All approved as originally stated. Motion carried.
- C. Jodie will assist Janice in developing sponsorship tiers.

VII. Competition (Vicki)

VIII. Vice President (Dustin)

- A. Two 4x5' displays for the July 4th parade will be available. Submitted application for parade and waiting on response. Membership is welcome to put early bird specials on the sign. Flyers and freeze pops will be passed out. Scholarship application form reviewed. Vicki motioned to approve with revisions as noted. Stacey seconded. All approved. Motion carried.

IX. President (Chris)

- A. Chris asked for an update on camp. Jodie stated that Edges of Summer camp opportunities with Coach Max have passed. She suggested a technical camp with spins/jumps and other skills that our skaters need. Amy Flater is willing to help put a seminar on for a significantly lower price. August 9-10 were the dates suggested in order to give time to promote to club members. Dustin suggested that Max could come in the wintertime when we tend to have extra ice time. Jodie motioned to set a seminar August 9-10 with Amy Flater. Laura seconded. Aleycia will help with scheduling. Trish offered to help with marketing. All approved. Motion carried.
- B. Chris applied for a city funds grant for \$3500 to purchase sleds, help with coach training, and other skating academy items.
- C. Decisions about summer ice need to be made. Chris will plan to schedule 2 hours on Sundays and he will poll members on Band to gauge interest. Ice schedule can be changed if it is not popular.
- D. The Skating Academy is planning to hold two 4-week sessions. The first session will be starting June 9. Chris will be discussing with Beth logistics moving forward. Motion by Dustin Louwagie to set summer Skating Academy fees at \$60 per session for non members. BFSC members will receive a \$5 discount per session. Second by Janice. All approved. Motion carried.

X. Adjourn

- A. Jodie motioned to adjourn. Stacey seconded. All approved. Motion carried. Next BOD meeting will be July 13, 2025 at 4:00pm